Judicial Information System Committee Meeting August 22, 2025

DECISION POINT 2025-08 – JIS Policies Structure

MOTION:

I move that the JISC approve the proposed policy structure and the plan to review and revise existing JIS Policies and guidance.

I. BACKGROUND

The JIS Guidelines were last revised on June 26, 2015. RCW 2.68.010 gives the JISC the authority to "determine all matters pertaining to the delivery of services available from the judicial information system." JISC Rule 1 provides for AOC to operate the Judicial Information System (JIS) under the direction of the JISC and with the approval of the Supreme Court pursuant to RCW 2.56. RCW 2.68.050 directs the courts, through the JISC, to provide electronic access to judicial information. Consequently, the JIS Guidelines were written to govern several policy areas that fall within the scope of authority of the JISC, which include several policy subject areas, including software, security, use of customer services, and JIS applications.

II. DISCUSSION

With the numerous technological advancements, security policy updates, and JISC decisions that have been approved in the last decade, the JIS Policies and other guidance documents need to be updated to ensure alignment.

III. PROPOSAL

AOC recommends that the JISC approve the proposed policy structure and the plan moving forward to align the JIS Policies and other guidance with the changes that have occurred since June 2015. These include reorganizing the sections of the guidelines so that they are succinct and streamlined, creating congruency with the current court environment, and having the JISC approved guidelines follow the court rules update process. The final version of the JIS Policies and other guidance will be published on an improved JIS Policy page.

IV. OUTCOME IF NOT PASSED

If not passed, the JIS Policies and other guidance documents will remain outdated and not adhere to current practices.